

Important Information

All requirements and costs are mandated by Florida law.

- ◆ If you **no longer own this property**:
 - ⇒ For **real estate**, please disregard this notice.
 - ⇒ For **tangible personal property**, if you were the owner on January 1, 2025, you are responsible for the tax. If you sold the property before January 1, 2025, please notify us immediately with the new owner's name and address.
- ◆ **Discounts** for early payment have already been deducted on the bill, and are determined by the **date paid online, in a 24-hour drop box, postmarked or in person**. If the discount deadline falls on the weekend or a holiday, the discount is extended to the next business day so you can deliver your payment to an office. No discounts are allowed for partial payments. If the postmark indicates your payment was mailed on or after April 1st, the amount due, including delinquent charges, is determined by the date your payment is **received by the Tax Collector**.
Discounts: 4% - November 3% - December 2% - January 1% - February No discount - March
- ◆ Taxes and assessments are **due November 1st** and become **delinquent April 1st** at which time the law imposes the following delinquent charges:
 - ⇒ **Real Estate**: A 3% charge is imposed on April 1st and an advertising charge is added during May. **Tax Certificates** will be sold on all unpaid accounts on June 1st resulting in additional charges.
 - ⇒ **Tangible Personal Property**: Interest accrues at 1.5% per month plus advertising and fees. **Tax Warrants** will be issued on all unpaid personal property taxes.
- ◆ **Questions or problems** (see the other side for contact information):
 - ⇒ **Tax Collector**: Responsible for preparation, mailing and collection of tax bills based on information contained on the current tax roll certified by the Property Appraiser and non-ad valorem assessments provided by the levying authorities.
 - ⇒ **Property Appraiser**: Responsible for assessed values, exemptions, taxable values, assessed owner(s) name and address, address changes and legal property descriptions.
 - ⇒ **Taxing Authorities**: Responsible for setting ad valorem millage rates.
 - ⇒ **Levying Authorities**: Responsible for setting non-ad valorem assessments.

Payment Instructions

1. **Verify** your mailing address on the other side. If there is a change, submit the correct address to the Property Appraiser at www.SC-PA.com; you will need your account number which can be found on the other side.
2. **Determine** the amount due based on the date of your payment. **Pay only one amount** - the discount is already deducted.
3. **Choose** one of the following payment methods:
 - ⇒ **www.SarasotaTaxCollector.gov**: eCheck-no fee or credit/debit card-additional fees charged by the payment processor.
 - ⇒ **eBanking/Bill Pay**: Create a payee for "Tax Collector Mike Moran", PO Box 30332, Tampa FL 33630-3332. Please include your account number (from the other side). If you have multiple bills, complete a separate payment for each account. **Remember, for your payment to reach our bank account by a specific date, you must initiate your payment with sufficient lead time.**
 - ⇒ **By Mail**: Detach and return the bottom portion of this notice and your check in the enclosed envelope. (One check can be sent for multiple bills.) Checks must be drawn on a U.S. bank and in U.S. funds only, made payable to "Tax Collector Mike Moran" for the amount due. **Please do not staple or tape your check to the bill.** Payments will be processed immediately upon receipt. **Do not postdate your check.** As soon as your payment is received and processed, a receipt can be printed online.
 - ⇒ **Drop Box**: Place your payment in a 24-hour drop box. Checks only; do not place cash in the drop box.
 - ⇒ **In Person**: Appointment strongly recommended and can be scheduled at www.sctc.tax/appt.

Downtown Sarasota

Terrace Building
101 S. Washington Blvd.
Drop box at
Adams Lane entrance.

Mid-County

West of I-75, south of Clark Road
6100 Sawyer Loop Road
Drop box at
building entrance.

Venice

Anderson Administration Center
4000 S. Tamiami Trail
Drop box at
building entrance.

North Port

North Port City Hall
4970 City Hall Blvd.
Drop box at the utility payment
drive-thru bypass lane.

Application for Partial Payment for Current Year Taxes Only

The following is required by Florida law.

This Application for Partial Payment applies to the account on the other side only. If you choose to make a partial payment, please be aware of the following:

- ◆ You will **forfeit the discount** on each payment, regardless of when the partial payment is made.
- ◆ The partial payment will be applied to all taxing districts.
- ◆ You may make as many partial payments as needed, for any amount; however, **taxes must be paid in full by March 31, 2026** or a Tax Certificate will be sold for the remaining, unpaid amount.
- ◆ No partial payments can be made after March 31, 2026.

Taxpayer acknowledgement: By signing this application, I understand and agree to the above requirements.

Signature _____

Date _____

Email _____

Daytime Phone _____